

Rochester CUSD 3A
Policy Committee Meeting Minutes

September 4, 2024

5:3010 p.m. Bruce Hays Administrative Center

The Policy Committee of the Board of Education of the Rochester Community Unit School District 3A held a Policy Committee meeting on Wednesday, September 4, 2024, at 10:00 a.m. in the Bruce Hays Administrative Center. The meeting came to order at 10:07 a.m.

Committee Members present: Chris Jewell and Don Carley

Others Present: Dan W. Cox, Superintendent
Dr. Kris Kahler, Director of Business Services
Jon Hansen, Director of Communication
Carey Seaton, Executive Secretary

Guests: Aimee Johnson

The Policy Committee convened before the September board meeting to review, discuss, and formulate final recommendations for Press updates 115 and 116. Notably, 7:270 Administering Medicines to Students. This necessitated specific discussion due to the nature of the updates constituting a change to current practices.

First Reading of Updates and Revisions to Board of Education Policy Update 116

Update 116 Policy 7:270 (Administering Medications to Students):

The policy is being reviewed by the Wellness committee to consider an undesignated glucagon supply. The Wellness Committee will meet on September 25, at 3:30 p.m. regarding a Glucagon policy, nutrition requirements, CPR, and CTI training. They will bring that information to the Board of Education in October.

Review of Updates and Revisions to Board of Education Policy Update 115

Policy 4:80 Accounting and Audits:

This policy raises the maximum balance for revolving fund bank accounts.

Policy 5:310 Compensatory Time-Off:

This policy is a district edit that will be rewritten with legal counsel. The policy is rewritten to limit the amount of compensatory time that may be accrued and the time frame in which it may be used. Compensatory time would need to be used in the pay period following the accumulation or paid out in the next payroll period. Dr. Kahler noted that he like having specific limits to when the time needed to be used. The committee was in agreement.

The Policy Committee adjourned at 10:24 a.m.

Respectfully submitted,

Dan W. Cox

Dan W. Cox
Superintendent of Schools